

## Risk Assessment

Event or Activity	
Date	
Time	
Location	

People Affected:	Numbers:
Staff/volunteers	
Visitors/public	
Children/young people	
Other	

This risk assessment:	
Completed by:	
Date:	
Review date:	

What are the significant hazards?	Who might be harmed and how?	Control measures already in place	Risk Score			Actions		
			Impact	Probability	I x P	What	Who	When

## Key for completing the Risk Score Columns:

Impact		
1	Nil	No risk of injury or disease
2	Slight	Causing minor injury or disease
3	Moderate	Causing injury or disease - > 3 days off work
4	High	Causing death or major injury – defined by RIDDOR
5	Very High	Causing multiple death or widespread destruction

Probability		
1	Highly Unlikely	Not expected to happen even in the event of unexpected circumstances
2	Unlikely	Not expected to occur but could in exceptional circumstances
3	Possible	Additional factors could precipitate an occurrence but unlikely without such factors
4	Likely	Probable to occur at regular and frequent intervals if additional control measures are not taken
5	Very Likely	Virtually certain to occur if additional control measures are not taken

Risk Score (Impact x Probability)		
20 to 25	High	STOP the work / task until additional control measures are implemented. Inform your line manager.
10 to 19	Medium	Action is required to reduce risks. Discuss with your line manager to decide whether additional control measures should be implemented before proceeding with activity.
6 to 9	Low	Record, monitor and review to establish whether additional controls may be required.
1 to 5	Very low	No action required, other than to record and monitor.