



## Work for BRASS!

Join our small, passionate team dedicated to improving the lives of refugees and asylum seekers.

<b>Job Title:</b>	<b>Benefits Adviser</b>
<b>Closing date:</b>	<b>2nd February</b>
<b>Interview date:</b>	<b>9th February</b>
<b>Location:</b>	<b>BRASS offices, 27b Tavistock Street, Bedford, MK40 2RB</b>
<b>Hours:</b>	<b>14 hours (2 days per week)</b>
<b>Actual salary:</b>	<b>£10,100.28 pa</b>
<b>Contract type:</b>	<b>3 months probation period. 1 year permanent on successful completion of probation (further extension dependent on funding).</b>

BRASS offers advice sessions for refugees and asylum seekers and other vulnerable migrants. Clients often need help with benefit matters including form filling. Forms for all first time applicants often have to be completed online and it is expected that online only forms will become more common over the next few years.

As many of our clients do not have English as a first language, they particularly have problems with reading and writing and/or do not have access to computers. We require a Benefits Adviser to assist our clients overcome these difficulties.

Due to the Covid virus, much of the advice and assistance will be by phone but we are seeing clients face to face who need assistance in person under distancing and PPE conditions. Our advice sessions are currently Tuesdays and Wednesdays (some flexibility possible).

**For more information, please contact Pat Porter for a full job description and application form:-**

**pat@brass27b.org (or by post at the address below)**



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**A world where refugees and asylum seekers are  
included, accepted and supported by society**

