**Risk Assessment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Event or Activity** |  | **People Affected:** | **Numbers:** |  | **This risk assessment:** |
| Date  |  |  | Staff/volunteers |  |  | Completed by: |  |
| Time  |  |  | Visitors/public |  |  | Date: |  |
| Location |  |  | Children/young people |  |  | Review date: |  |
|  |  |  | Other |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What are the significant hazards?** | **Who might be harmed and how?** | **Control measures already in place** | **Risk Score** | **Actions** |
| Impact | Probability | I x P | What | Who | When |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**Key for completing the Risk Score Columns:**

|  |
| --- |
| **Impact** |
| **1** | **Nil** | No risk of injury or disease |
| **2** | **Slight** | Causing minor injury or disease |
| **3** | **Moderate** | Causing injury or disease - > 3 days off work |
| **4** | **High** | Causing death or major injury – defined by RIDDOR |
| **5** | **Very High** | Causing multiple death or widespread destruction |

|  |
| --- |
| **Probability** |
| **1** | **Highly Unlikely** | Not expected to happen even in the event of unexpected circumstances |
| **2** | **Unlikely** | Not expected to occur but could in exceptional circumstances |
| **3** | **Possible** | Additional factors could precipitate an occurrence but unlikely without such factors  |
| **4** | **Likely** | Probable to occur at regular and frequent intervals if additional control measures are not taken |
| **5** | **Very Likely** | Virtually certain to occur if additional control measures are not taken |

|  |
| --- |
| **Risk Score (Impact x Probability)** |
| **20 to 25** | **High** | STOP the work / task until additional control measures are implemented. Inform your line manager. |
| **10 to 19** | **Medium** | Action is required to reduce risks. Discuss with your line manager to decide whether additional control measures should be implemented before proceeding with activity. |
| **6 to 9** | **Low** | Record, monitor and review to establish whether additional controls may be required. |
| **1 to 5** | **Very low** | No action required, other than to record and monitor. |